Admissions Policy

1 Introduction

1.1 The governing body of Madani Academy applies its admissions policy fairly and equally to all those who wish to attend this school.

2 Aims and objectives

2.1 We are an inclusive school that welcomes children from all backgrounds and abilities.

2.2 All applications will be treated on merit and in a sensitive manner. Parents are invited to the meeting when places become available. The invitations are offered in strict order of where they appear on the admissions list. Parents may be offered a place if the meeting is deemed successful.

2.3 Points are awarded based on a number of criteria (1 = most important and 4 least important):-

1. Whether the child has a sibling/s already attending the Madani Academy Primary School;
2. If either parents is a member of staff / school governor;
3. Where the child lives, distance to the school;
4. When their application form was submitted.

Additional points are also awarded based on the responses given to personal questions on the admissions form. In order to ensure pupils profiles are similar, questions about home life are asked. Also information on parents' expectations of the school, Islam in the home and potential parental involvement in the school is also requested. By vetting applicants using these criteria, the school is better placed in ensuring that the best candidate is selected. If the candidate is compatible with the schools ethos, they have a better chance of settling in the school, maximising their potential and attending the school.

3 How parents can apply for their child to be admitted to our school

3.1 Parent must fill in an admission form when they wish for their child to start school. This form can only be completed once the child reaches 5 years old.

3.3 Children enter school in the academic year they become five years old. There is one admissions date per year, early in September (i.e. at the start of the school year). Therefore, parents who would like their child to be admitted to this school during the year their child is five should ensure that they complete the necessary application form by 15th February of that year.

4 Admission appeals

4.1 If we do not offer a child a place at this school, it is because to do so would prejudice the education of other children by allowing the numbers of children in the school to increase above a manageable amount (see 5.1)

4.2 If parents wish to appeal against a decision to refuse entry, they can do so if they feel the policy has not been implemented. They should write to the Board of Governors who will assess the appeal and possibly arrange an independent panel to consider it. However the Board of Governors decision is final in this matter.

4.3 Appeals can be made if it is felt that the admission policy has not been applied fairly.

5 Class size

5.1 We teach children (aged five to sixteen) in classes that have a maximum number of 25 children. Most classes however will have a smaller maximum number due to physical constraints.

6 Review

6.1 This policy will be reviewed annually by the Board of Governors in the light of any changed circumstances in our school or the local area.

Signed:

Previous Review Date: 3rd September 2025
Updated: 3rd September 2026
Next Review Date: 3rd September 2027